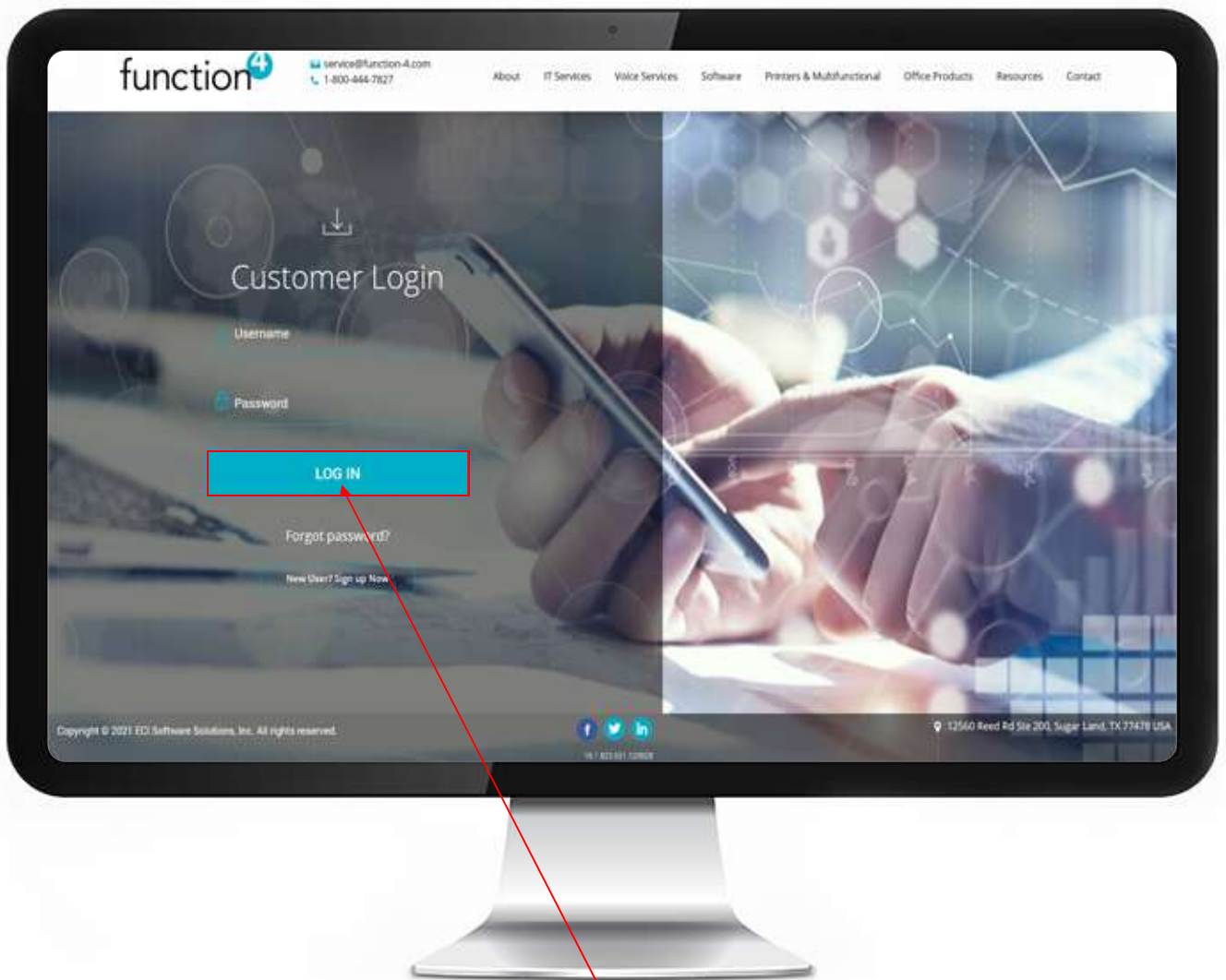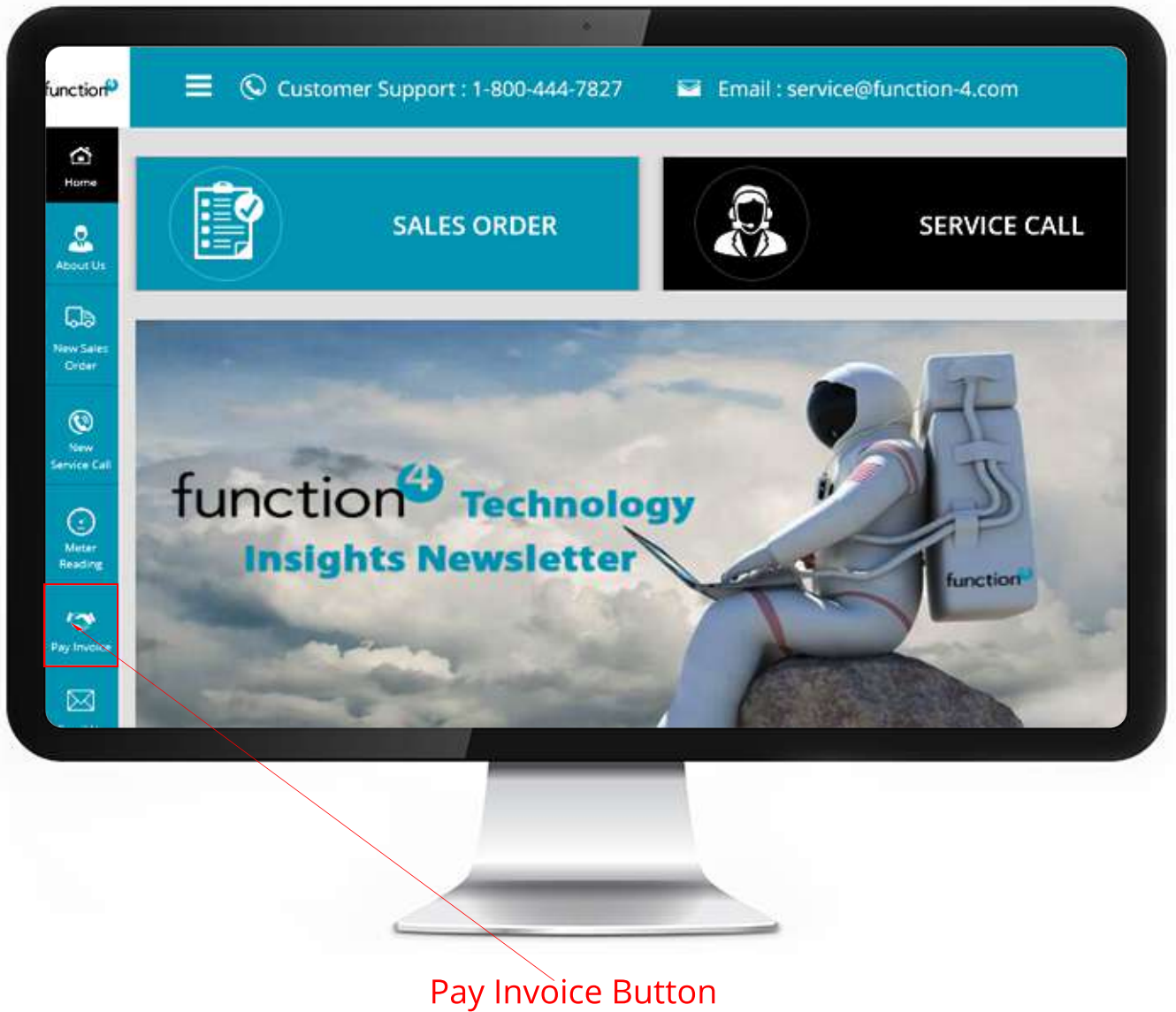# 1. How to Pay and View Invoices:

**1.1) Login :-** On the Login screen, enter your Username and Password. Click the Login button.
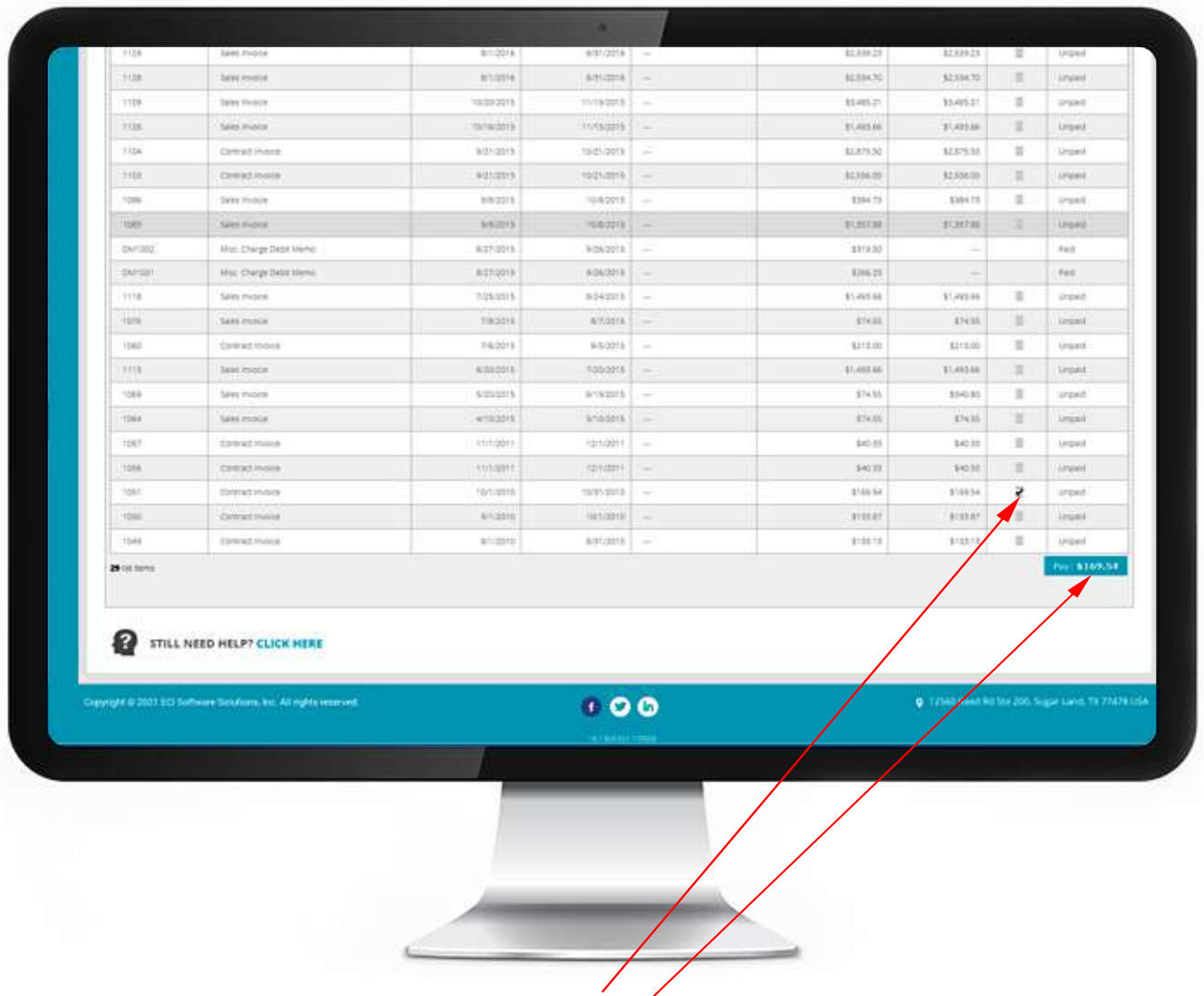


Login Button

**1.2) Click on Pay Invoice Button** :- On the Dashboard screen, click on the Pay Invoice button.
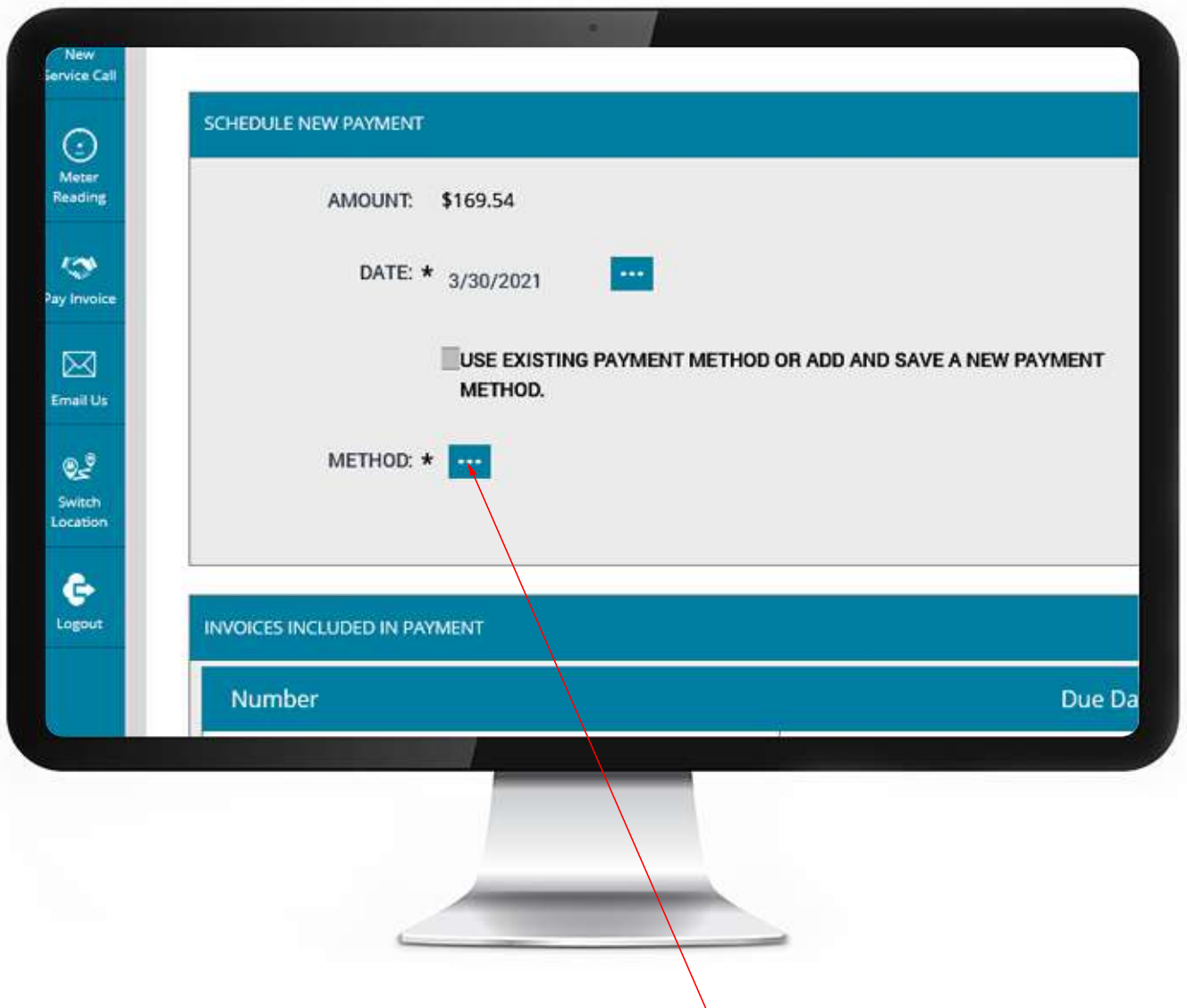


Pay Invoice Button

**1.3) Click Pay Invoice screen** :- On the Pay Invoice screen,select the Pay status & click on the Pay button.
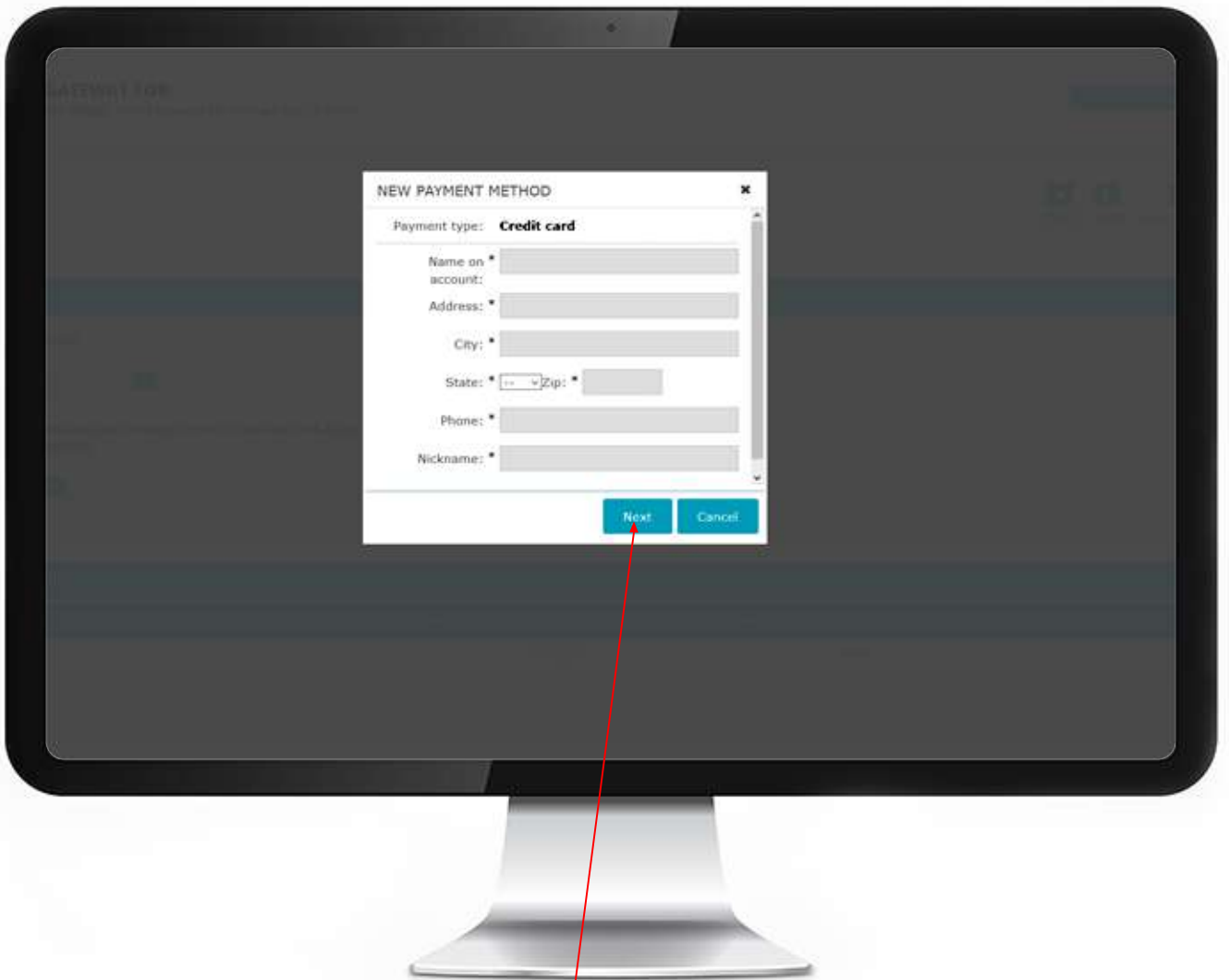


Pay Button

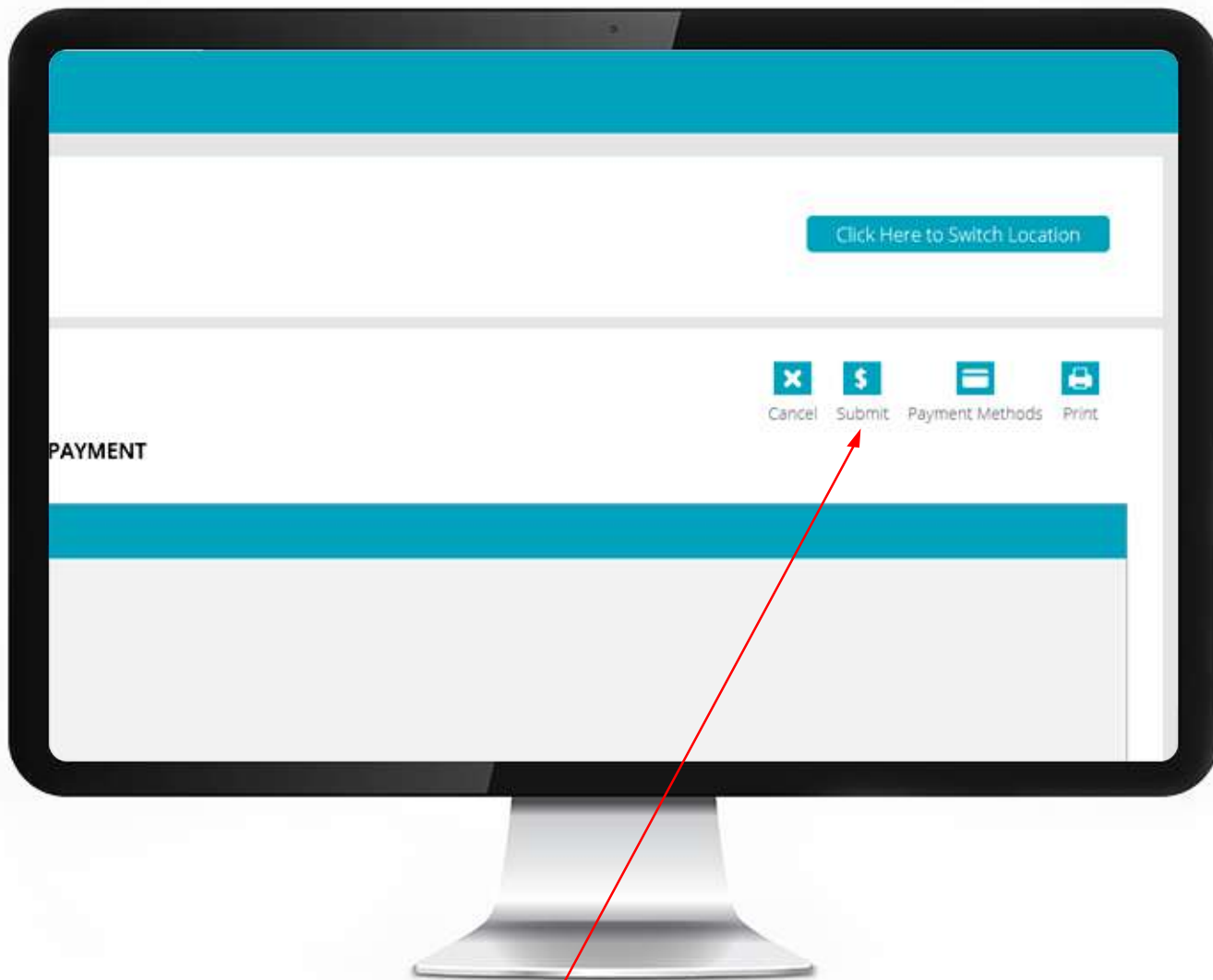→ **1.4) Click on the Method button** :- On the screen, click on the Method button.



Click on the Method button

**→ 1.5) Input Payment Details** :- On the screen click next to submit the payment details.



Click next to submit

**1.6) Click Submit** :- On the screen, click on the Submit button.



Click Submit button

Pay Invoice Completed